

COVID-19 RISK ASSESSMENT

CHURCH NAME: Hope Church, Ashton

Activity:	Small group gathering
Description (including assumptions made for risk assessment):	People attending the church building for a small meeting. For example a group of volunteers who have responsibility for some area of ministry within the church. There will be multiple people from multiple households and it is assumed that households may include support bubbles. Where possible we will maintain 2m social distancing. Everyone (age 11+ although ordinarily it would just be adults present) will wear face masks unless they have an exemption.

Assessment date:	10/09/2020
New review due:	20/09/2020

Assessor(s):	Michael Cornall, Sarah Williams, Tony Whittle, Ben Bushell, Andrew Parsons
Reviewer(s):	Managing Trustees

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
Infected person attending event	1	Person infected with COVID-19 attends event risking infection of others	Attendees	Group reminded to follow government guidance to self isolate if displaying symptoms (high temperature, continuous cough, loss/alterd sense of taste/smell) Anyone taken ill with COVID 19 symptoms during event to be sent home and advised to follow government advice and seek a test	Yes	Remind attendees that symptomatic individuals should follow government guidance	Assessors	20/09/2020	Yes
Physical contact between persons	2	Transmission of COVID-19 with direct physical contact with an infected person	Attendees	Attendees advised prior to and at event to refrain from physical contact outside of households and 2m social distancing between households will be maintained whenever possible. Where possible seating will be arranged to maintain social distancing. Due to low numbers stewards will not be required to manage systematic access and egress.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
Airborne transmission	3	Transmission of COVID-19 through airborne particles	Attendees	All attendees (age 11+) are required to wear face masks unless they have an exemption. Attendees encouraged not to socialise outside their household. Attendees encouraged to remain seated whenever possible. All attendees encouraged to avoid shouting and raising voices.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes

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Surface transmission	4	Transmission of COVID-19 through shared objects	Attendees	All shared items removed and personal items to be kept with their owners.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
		Transmission of COVID-19 at a subsequent event through frequently touched surfaces	Attendees	All attendees should practice good hand hygiene. On entry or exit everyone should use hand sanitiser or wash their hands for at least 20 seconds. Anyone wishing to use the building needs to prebook to ensure there is 72 hours between any other planned activity. If a planned event will take place before 72 hours then all surfaces, especially those most frequently touched, to be cleaned prior to event. Current thorough toilet cleaning procedures to be followed with additional attention paid to frequently hand touched surfaces.	Yes	Disseminate finalised version of instructions to all involved in cleaning	Assessors	20/09/2020	Yes
		Transmission of COVID-19 through shared food	Attendees	No food to be provided at such events. Although attendees could provide their own.	Yes	Disseminate finalised version of instructions to all involved in communion	Assessors	20/09/2020	Yes
Transmission to the clinically vulnerable	5	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Attendees reminded to follow government guidance if in high-risk/shielding categories (up to individuals to choose how to manage their own risk).	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
Wider outbreak in the community	6	COVID-19 case at event leads to potential wider outbreak in the community	Attendees and wider community	List of attendees kept to enable Track and Trace. Record to be kept for 21 days after event	Yes				
		Local outbreak of COVID-19 raises baseline level of exposure at event	Attendees and wider community	Event to be cancelled in line with local guidance if required	Yes				