

**COVID-19 RISK ASSESSMENT**

**CHURCH NAME:** Hope Church, Ashton

<b>Activity:</b>	<b>Whole Church gathering</b>
<b>Description (including assumptions made for risk assessment):</b>	People attending church ordinarily on a Sunday. There will be multiple people from multiple households and it is assumed that households will include support bubbles. Where possible we will maintain 2m social distancing. Everyone (age 11+) will wear face masks unless they have an exemption.

<b>Assessment date:</b>	10/09/2020
<b>New review due:</b>	20/09/2020

<b>Assessor(s):</b>	Michael Cornall, Sarah Williams, Tony Whittle, Ben Bushell, Andrew Parsons
<b>Reviewer(s):</b>	Managing Trustees

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
Infected person attending event	1	Person infected with COVID-19 attends event risking infection of others	Attendees	Group reminded to follow government guidance to self isolate if displaying symptoms (high temperature, continuous cough, loss/alterd sense of taste/smell)  Anyone taken ill with COVID 19 symptoms during event to be sent home and advised to follow government advice and seek a test	Yes	Remind attendees that symptomatic individuals should follow government guidance	Assessors	20/09/2020	Yes
Physical contact between persons	2	Transmission of COVID-19 with direct physical contact with an infected person	Attendees	Attendees advised prior to and at event to refrain from physical contact outside of households and 2m social distancing between households will be maintained whenever possible. Some seats (pews) will not be in use to allow appropriate social distancing between seating. Systematic access and egress will be managed by the stewards - this will include a one way system until the service starts. Anyone needing to use toilet facilities will be directed by a steward.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
		Parents or carers leaving the main event due to an unsettled child	Parents or carers and their child/children	Parent or carers needing to leave the main service due to an unsettled child can use the downstairs hall if they remain socially distant from any other parents or carers needing to use the same space. Anyone requiring this facility should speak to a steward first.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
Airborne transmission	3	Transmission of COVID-19 through airborne particles	Attendees	All attendees (age 11+) are required to wear face masks unless they have an exemption. Attendees encouraged not to engage in conversation outside their household. Any background music played is at a volume that does not require raised voices. Attendees encouraged to remain seated whenever possible. Anyone addressing the attendees will be amplified so they do not shout and will be above 2m away from facing attendees. Attendees encouraged to avoid singing, shouting and raising voices.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
Surface transmission	4	Transmission of COVID-19 through shared objects	Attendees	All shared items removed and personal items to be kept with their owners.  Attendees encouraged to use standing orders for gifts (rather than cash). If this is not possible, cash can be placed in the offering box and where possible left for 72 hours or good hand hygiene will be used when handling cash.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
		Transmission of COVID-19 at a subsequent event through frequently touched surfaces	Attendees	All attendees should practice good hand hygiene. On entry or exit everyone should use hand sanitiser or wash their hands for at least 20 seconds. 72 hours to be left between use of building. If a planned event will take place before 72 hours then all surfaces, especially those most frequently touched, to be cleaned prior to event. Current thorough toilet cleaning procedures to be followed with additional attention paid to frequently hand touched surfaces.	Yes	Disseminate finalised version of instructions to all involved in cleaning	Assessors	20/09/2020	Yes

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
		Transmission of COVID-19 through shared food	Attendees	No food to be provided at this current time with the exception of communion. Communion will be administered by servers who have washed their hands thoroughly, they will distribute consumables in such a way as to avoid contact between them and those receiving it. If accidental hand contact occurs both should cleanse their hands immediately. No speaking or singing will take place across uncovered consumables.	Yes	Disseminate finalised version of instructions to all involved in communion	Assessors	20/09/2020	Yes
Transmission to the clinically vulnerable	5	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Attendees reminded to follow government guidance if in high-risk/shielding categories (up to individuals to choose how to manage their own risk).  High risk volunteers not enlisted to run event.	Yes	Disseminate finalised version of instructions to all attendees	Assessors	20/09/2020	Yes
Wider outbreak in the community	6	COVID-19 case at event leads to potential wider outbreak in the community	Attendees and wider community	List of attendees kept to enable Track and Trace.  Record to be kept for 21 days after event	Yes				
		Local outbreak of COVID-19 raises baseline level of exposure at event	Attendees and wider community	Event to be cancelled in line with local guidance if required	Yes				